

GOVT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
(ADMINISTRATIVE BRANCH)
2nd FLOOR, MAHARANA PRATAP ISBT BUILDING
KASHMERE GATE, DELHI-110006

F.No.6(153)/WCD/Admn./Promotion/Supdt. to Sr. Supdt./2023

Dated:

125-128 03 APR 2025

Sub:- Requirement of documents i.e. APARs, Work Conduct & Integrity Certificate, Vigilance Performa (Departmental/ DOV Level) & in r/o Ex-cadre officers, for the purpose of promotion from Supdt. to Sr. Supdt.

Sir/ Madam,

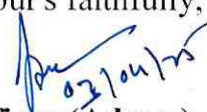
On scrutiny of the proposal for promotion from Supdt. to Senior Supdt. in r/o following Ex-cadre officers, it is to inform that the following documents are still required for further processing their cases, as per details below:-

S.N o.	Name of the officers/ officials with Designation	Place from where the officer/ official is drawing salary	Required Documents
1	Nafees Ahmad	VCH-II	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
2	Savita	ICDS, Rohini-I	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
3	Inderpreet Pathak	CHB-I, Alipur	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
4	Manoj Kumar Chandra	OHG, Jail Road	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
5	Sapna Goel	ICDS Shiv Vihar	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2023-24
6	Manjula Kathuria	VCH-III, Lajpat Nagar	1.Vigilance clearance performa Departmental/ DOV level

			2. Work conduct & Integrity Certificate 3. APAR for the last 05 years
7	Sadhna Singh	ICDS Seema Puri	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
8	Promilla Chibber	ICDS Maya puri	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2023-24
9	Yogita Gupta	HQ, DWCD	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
10	Virpal	SAB-II, Dilshad Garden	Vigilance clearance performa Departmental/ DOV level Work conduct & Integrity Certificate APAR for the period 2021-22, 2022-23 and 2023-24

The concerned DDOs/ HOOs are hereby requested to forward the above mentioned requisite documents in r/o above mentioned officers to the Admn. Branch, WCD, for further processing promotion cases.

Your's faithfully,


Section Officer (Admn.)

To

**Concerned DDOs/ HOOs mentioned above
DWCD, GNCTD**

F.No.6(153)/WCD/Admn./Promotion/Supdt. to Sr. Supdt./2023/125-128 Dated:

Copy to:-

1. P.S to Director, DWCD, GNCTD.
2. Deputy Director (Vigilance), DWCD, with a request to provide the APARs in r/o above mentioned officials/ officers (period mentioned against their names) to Admn. Branch.
3. System Analyst, DWCD to upload the same on official website of DWCD.


Section Officer (Admn.)



03 APR 2025