

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
(ADMINISTRATION BRANCH)
IIInd FLOOR MAHARANA PRATAP ISBT BUILDING
KASHMERE GATE : DELHI-110006

F.No.5 (124)/Admn/PF/WCD/2024-25/13486-91

Dated: 10/11/2025

ORDER

In pursuance of Department of Information Technology OM No. E-12/1/2024-Development/ITD/5795-5859 dated 24.07.2025 (copy enclosed), the functional designation of IT Cadre Officers working in the Department of Women & Child Development, GNCTD, without affecting their existing pay scales, grade pay and classification, is as detailed below:

S. No.	Present designation of IT Cadre Officers	Group of the Post	Pay Scale/Grade	Functional Designation for IT Cadre Officers
1.	Sr. System Analyst	Group 'A' Gazetted	Rs. 15,600-39,100 (GP Rs 6,600) (Level 11 as per 7 th CPC)	Deputy Director (IT)
2.	System Analyst	Group 'A' Gazetted	Rs. 15,600-39,100 (GP Rs 5,400) (Level 10 as per 7 th CPC)	Assistant Director (IT)
3.	Data Processing Assistant	Group 'B' Gazetted	Rs. 9,300-34,800 (GP Rs 4,600) (Level 7 as per 7 th CPC)	Technical Officer (IT)

The aforementioned IT Cadre Officers shall use these functional designations for all official purposes within the Department and outside the Department including Government of India.

This issues with the approval of Competent Authority.



(Section Officer)
Admn., DWCD

F.No.5 (124)/Admn/PF/WCD/2024-25/13486-91

Dated: 10/11/2025

Copy for information to:-

1. PS to Secretary, DWCD, GNCTD
2. OSD to Director, DWCD, GNCTD
3. SO to Special Director, DWCD, GNCTD
4. Joint Director (IT), IT Department, GNCTD
5. All HOOs/DDOs of DWCD, GNCTD with request to update the record
6. IT Branch, DWCD, GNCTD with request to upload the order on Department's website
7. Guard File



(Section Officer)
Admn., DWCD

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GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF INFORMATION TECHNOLOGY
9TH LEVEL, B-WING, DELHI SECRETARIAT, NEW DELHI - 110002.
(CADRE CONTROLLING UNIT)

F.No. E-12/1/2024-Development/ITD/5795-5859

Dated: 24/07/2025

OFFICE MEMORANDUM

Subject: Functional Designation for IT Cadre officers of Govt. of NCT of Delhi regarding.

It has been decided with the approval of Hon'ble Lt. Governor, Delhi to assign the following functional designations to IT Cadre officers working in the various departments of Government of NCT of Delhi without affecting their existing pay scales, grade pay and classification:

Sl. No.	Present Designation of IT Cadre Officers	Group of the Post	Pay Scale / Grade	Functional Designation for IT Cadre Officers
1.	Sr. System Analyst	Group 'A' Gazetted	Rs 15,600-39,100 (GP Rs 6,600) (Level 11 as per 7 th CPC)	Deputy Director (IT)
2.	System Analyst	Group 'A' Gazetted	Rs 15,600-39,100 (GP Rs 5,400) (Level 10 as per 7 th CPC)	Assistant Director (IT)
3.	Data Processing Assistant	Group 'B' Gazetted	Rs 9,300-34,800 (GP Rs 4,600) (Level 7 as per 7 th CPC)	Technical Officer (IT)

2. These functional designations will be used by the aforementioned IT Cadre officers for all official purposes within the departments and outside the departments including Govt. of India.

3. The above Office Memorandum shall be applicable to all the IT Cadre Officers of Government of NCT of Delhi.

(K. MURUGAN)

Head of Office / Joint Director (IT)

F. No. E-12/1/2024-Development/ITD/5795-5859

Dated: 24/07/2025

Copy for information and necessary action to:

- 1) All Additional Chief Secretary/Principal Secretaries/Secretaries/Heads of Departments, Heads of Autonomous/Local Bodies/PSUs of Govt. of NCT of Delhi.
- 2) Principal Secretary to Hon'ble Lt. Governor, Delhi.
- 3) Secretary to Hon'ble Chief Minister, Delhi.
- 4) Secretary to Hon'ble Ministers of Delhi.
- 5) SO to Chief Secretary, Delhi.
- 6) PS to Secretary (IT).
- 7) Controller of Accounts, PAC, with the request to update the designation in all records.
- 8) All officers, Concerned.
- 9) Webmaster, IT Department, GNCID to upload on the website of IT Department.
- 10) Guard File.

(K. MURUGAN)

Head of Office / Joint Director (IT)