

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
ISBT BUILDING, KASHMERE GATE, DELHI- 110006**

F.No.PA/Addl. Dir.(WCD)/2024-25/ 1612

Dated: 31/07/2024

ORDER

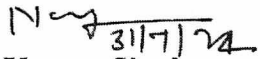
Whereas, the Superintendents/In-charges of the Child Care Institutions/Women Institutions submit the files to Headquarters for Administrative Approval and Expenditure Sanction in respect of procurement of various items (Dietary/Non-Dietary).

Whereas, a bid for various items required at the Child Care Institutions is under process and may take approximately 02 months in finalization and award of work.

Whereas, all the Superintendents are hereby directed to assess their requirement of items for approx. 2 months and submit for Administrative Approval of the Competent Authority. The proposals shall also include current stock position and rate of each of the items.

The files shall be routed through Child Protection and Development Unit (CPDU) for examination of the proposals and the Branch In-Charge, CPDU is hereby directed to ensure that the proposals are submitted for approval without delay for smooth functioning of the Institutions.

Whereas, it is also directed that Accounts Branch shall examine and vet the proposals without delay and submit for approval of Competent Authority.


Dr. Navlendra Kumar Singh
Addl. Director, WCD

To

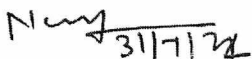
1. All Superintendents of Child Care Institutions/Women Institutions, WCD

F.No.PA/Addl. Dir(WCD)/2024-25/ 1612

Dated: 31/07/2024

Copy for information to:-

1. Dy. Director, Child Protection & Development Unit, DWCD, GNCTD
2. Dy. Controller of Accounts, WCD, GNCTD
3. District Officers, DWCD, GNCTD
- ✓ 4. Dy. Director (IT) for uploading this order on department website.


Dr. Navlendra Kumar Singh
Addl. Director, WCD