

GOVT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
(ADMINISTRATIVE BRANCH)
2nd FLOOR, MAHARANA PRATAP ISBT BUILDING
KASHMERE GATE, DELHI-110006

F.No.6(153)/WCD/Admn./Promotion/Supdt. to Sr. Supdt./2023

Dated: 06 MAY 2025
1903-05

Sub:- Requirement of documents i.e. APARs, Work Conduct & Integrity Certificate, Vigilance Performa (Departmental/ DOV Level) & in r/o Ex-cadre officers, for the purpose of promotion from Supdt. to Sr. Supdt.

In reference to this office letter dated 03.04.2025 wherein documents sought from the concerned DDO/ HOO for processing the promotion from Supdt./ CDPO to Senior Supdt. in r/o following Ex-cadre officers, it is to inform that the following documents are still required for further processing their cases, as per details below:-

S.N o.	Name of the officers/ officials with Designation	Place from where the officer/ official is drawing salary	Required Documents
1	Nafees Ahmad	VCH-II	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
2	Savita	ICDS, Rohini-I	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
3	Inderpreet Pathak	CHB-I, Alipur	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
4	Manoj Kumar Chandra	OHG, Jail Road	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
5	Sapna Goel	ICDS Shiv Vihar	1. Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2023-24
6	Manjula	VCH-III, Lajpat	1. Vigilance clearance performa

45.

.	Kathuria	Nagar	Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the last 05 years
7	Sadhna Singh	ICDS Seema Puri	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
8	Promilla Chibber	ICDS Maya puri	1.Vigilance clearance performa DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2023-24
9	Yogita Gupta	HQ, DWCD	1.Vigilance clearance performa Departmental/ DOV level 2. Work conduct & Integrity Certificate 3. APAR for the period 2022-23 and 2023-24
10	Virpal	SAB-II, Dilshad Garden	Vigilance clearance performa Departmental/ DOV level Work conduct & Integrity Certificate APAR for the period 2021-22, 2022-23 and 2023-24

The concerned DDOs/ HOOs are hereby directed to forward the above mentioned requisite documents in r/o above mentioned officers to the Admn. Branch, WCD latest by 09.05.2025, for further processing promotion cases.



Joint Director (Admn.)

To

**Concerned DDOs/ HOOs mentioned above
DWCD, GNCTD**

F.No.6(153)/WCD/Admn./Promotion/Supdt. to Sr. Supdt./2023

Dated:

Copy to:-

1. P.S to Director, DWCD, GNCTD.
- ✓ 2. System Analyst, DWCD to upload the same on official website of DWCD.

1903-05 06 MAY 2025



Joint Director (Admn.)