

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,  
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
(VIGILANCE BRANCH)**

**MAHARANA PRATAP ISBT BUILDING, KASHMERE GATE, DELHI-06**

F.No. 13(75)/DWCD/Vig./Misc./2025/ 21011-21

Dated:-  
**24 MAR 2025**

To,

1. Deputy Director (Admin/CTB/IT Cell/WEC/Estate/FAS), Department of Women and Child Development, Maharana Pratap ISBT Building, Kashmere Gate, Delhi. DD(IT Cell) also requested to upload this letter on website of the Department.
2. District Officer (East), Mahila Silai Kadhai Kendra, Block-10, (Near Shamshan Ghat) Geeta Colony, Delhi-110031.
3. District Officer (New Delhi), Room 1, 3 and 5 16/11, Jam Nagar House, Shahjahan Road, New Delhi-110011.
4. District Officer (North), District Officer Room No.4 Sewa Kutir Complex, Kingsway Camp, Delhi-110009.
5. District Officer (North East), Sanskar Ashram Complex (Near G.T.B. Hospital) Dilshad Garden, Delhi-110093.
6. District Officer (North West), Silai Kendra, F-Block, Mangol Puri, Delhi-110083.
7. District Officer (Shahdara), Sanskar Ashram Complex (Near G.T.B. Hospital) Dilshad Garden, Delhi-1100093.
8. District Officer (South), Kasturba Niketan (Near Jal Vihar Terminal) Lajpat Nagar-II, Delhi-110024.
9. District Officer (South-East), Kasturba Niketan (Near Jal Vihar Terminal) Lajpat Nagar-II, Delhi-110024.
10. District Officer (South West), 23-24 Udhog Sadan, 3rd Floor, (Behind Qutub Hotel) Qutub Instt. Area, Delhi-110067.
11. District Officer (West), Nirmal Chhaya Complex (Near Hari Nagar Bus Depot), Jail Road, Hari Nagar, Delhi-110064.

**Sub: Preparation of half-yearly action plans/action-taken reports to ensure "zero tolerance" towards corruption in UTs-reg.**

Sir/Madam,

In continuation of letter no. 14(47)/DWCD/Vig./2024/18853-63 dated 11.02.2025, please find enclosed herewith the letter of Directorate of Vigilance, GNCTD dated 25/02/2025 on the subject cited above.

Vide this department letter dated 11.02.2025 (Copy enclosed), the concerned branches/District Offices of DWCD were requested to furnish the required action taken report. However, no response has been received till date.

Hence, it is once again requested to provide the requisite information within 01 week of the receipt of the letter for onward submission to the Directorate of Vigilance, GNCTD on urgent basis

This issues with the prior approval of Competent Authority.

Encl.: As above

Yours sincerely,

  
(JOGENDER SINGH)  
DEPUTY DIRECTOR (VIGILANCE)

383/IT B2  
25/3/25

07/c

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,  
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
(VIGILANCE BRANCH)  
MAHARANA PRATAP ISBT BUILDING, KASHMERE GATE, DELHI-06**

F.No. 14(47)/DWCD/Vlg./2024/ 18853-63

Dated:- 11 FEB 2025

To,

1. Deputy Director (Admin/CTB/IT Cell/SA&P/WEC/CPU/Estate/FAS), Department of Women and Child Development, Maharana Pratap ISBT Building, Kashmere Gate, Delhi. DD(IT Cell) also requested to upload this letter on website of the Department.
2. District Officer (East), Mahila Silai Kadhal Kendra, Block-10, (Near Shamshan Ghat) Geeta Colony, Delhi-110031.
3. District Officer (New Delhi), Room 1, 3 and 5 16/11, Jam Nagar House, Shahjahan Road, New Delhi-110011.
4. District Officer (North), District Officer Room No.4 Sewa Kutir Complex, Kingsway Camp, Delhi- 110009.
5. District Officer (North East), Sanskar Ashram Complex (Near G.T.B. Hospital) Dilshad Garden, Delhi-110093.
6. District Officer (North West), Silai Kendra, F-Block, Mangol Puri, Delhi-110083.
7. District Officer (Shahdara), Sanskar Ashram Complex (Near G.T.B. Hospital) Dilshad Garden, Delhi- 1100093.
8. District Officer (South), Kasturba Niketan (Near Jal Vihar Terminal) Lajpat Nagar-II, Delhi- 110024.
9. District Officer (South-East), Kasturba Niketan (Near Jal Vihar Terminal) Lajpat Nagar-II, Delhi-110024.
10. District Officer (South West), 23-24 Udhayog Sadan, 3rd Floor, (Behind Qutub Hotel) Qutub Instt. Area, Delhi-110067.
11. District Officer (West), Nirmal Chhaya Complex (Near Hari Nagar Bus Depot), Jail Road, Hari Nagar, Delhi-110064.

**Sub: Preparation of half-yearly action plans/action-taken reports to ensure "zero tolerance" towards corruption in UTs-reg.**

Sir/Madam,

Please find enclosed herewith the letter dated 27.01.2025 received from Finance Department, GNCTD enclosing letters dated 29.11.2019 & 15.01.2025 issued by MHA, GOI, on the subject cited above.

You are requested to furnish action taken report on the issues mentioned in the letter dated 29.11.2019 within 01 week..

This issues with the prior approval of Competent Authority.

Encl.: As above

Yours sincerely,

(JOGENDER SINGH)  
DEPUTY DIRECTOR (VIGILANCE)

01/



GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE DEPARTMENT

4<sup>TH</sup> LEVEL, 'A WING' DELHI SECRETARIAT.

I.P. ESTATE, NEW DELHI 110002

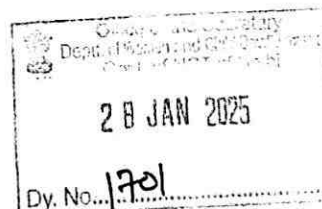
CD:-012435690

No.F.33/Fin.(Estt-III)/2017/Misc.PF/251/98

Dairy No. 3918 Dated: 27/1/25  
Date: 29.1.2025  
Director (WCD)

To

1. Addl. Chief Secretary,  
Revenue Department,  
5, Sam Nath Marg,  
Delhi - 110054.
2. Addl. Chief Secretary,  
Planning Department,  
4<sup>th</sup> Level, B-wing,  
Delhi Sectt., New Delhi 110002
3. Principal Secretary,  
A.R. Deptt, 7<sup>th</sup> Level, C- Wing,  
Delhi Sectt, New Delhi- 110002
4. Principal Secretary  
Services Deptt, 5<sup>th</sup> Level, B-Wing,  
Delhi Sectt., New Delhi 110002.
5. ACS/Commissioner,  
Transport Department,  
5/9 Under Hill Road,  
Delhi - 110054.
6. Director,  
Directorate of Vigilance,  
4<sup>th</sup> Level, A-wing,  
Delhi Sectt., New Delhi 110002.
7. Joint Secretary (Accounts)  
Finance Department,  
4<sup>th</sup> Level, Delhi Sectt.,  
New Delhi 110002.
8. Secretary,  
Directorate of Higher Education,  
BTE Complex, Muni Maya Ram Marg,  
Pitampura, Delhi-110034
9. Commissioner,  
DEVELOPMENT DEPARTMENT,  
5/9 Under Hill Road,  
Delhi - 110054.
10. Secretary,  
Social Welfare Department,  
7<sup>th</sup> floor, MSO Building, ITO,  
I.P. Estate, New Delhi 110002.
11. Secretary,  
Department of Woman Child-  
Development,  
Maharana Pratap, ISBT Complex,  
Kashmere Gate, Delhi - 110006.
12. Secretary,  
Health & Family Welfare Department,  
9<sup>th</sup> Level, A-wing,  
Delhi Sectt., New Delhi 110002.
13. Secretary,  
Education Department,  
Old Secretariat,  
Delhi- 110054.



**Sub:-Preparation of half-yearly action plans/action-taken reports to ensure "zero tolerance" towards corruption in UTs-reg.**

Please find enclosed letter No. 15041/05/2019-UTS-I dated 15th January, 2025 received from Under Secretary, MHA GOI along letter dated 29.11.2019 for further necessary action at your end.

Desktop/edmn/Misc.Fin/letters

It is with the request to furnish the action taken report on the issues within 2 weeks to the Ministry of Home Affairs, directly. Further it may also be requested that a half yearly report may be submitted to the Ministry by 1<sup>st</sup> January and 1<sup>st</sup> of July every year on all the points/issues.

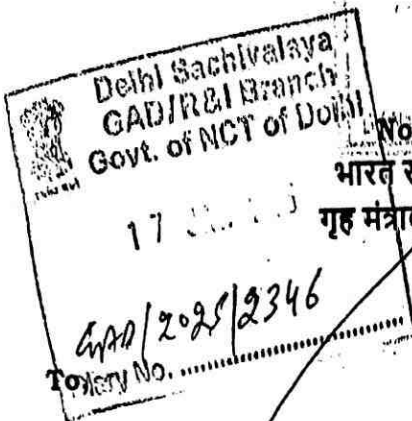
Encl: As above

  
(RAVINDER KUMAR)  
JT. SECRETARY (FINANCE)

No.F.33/Fin.(Estt-III)/2017/Misc.PF/261/98

Dated: 27/1/25

1. S.O. to Chief Secretary, Delhi Sectt., New Delhi for information.



17 JAN 2025

**IMMEDIATE**

No. 15041/05/2019-UTS.I

भारत सरकार / Government of India  
गृह मंत्रालय / Ministry of Home Affairs

\*\*\*\*\*

New Delhi, the 15<sup>th</sup> of January, 2025

1. The Chief Secretary, Govt. of NCT of Delhi, New Delhi.
2. The Chief Secretary, UT of Chandigarh, Chandigarh.
3. The Chief Secretary, Govt. of Puducherry, Puducherry.
4. The Chief Secretary, UT of Andaman & Nicobar Islands, Sri Vijaya Puram.
5. The Advisor to Administrator, UT of Lakshadweep, Kavaratti.
6. The Advisor to Administrator, UT of DNH & DD, Moti Daman.

**Subject: Preparation of half-yearly action plans/action-taken reports to ensure "zero tolerance" toward corruption in UTs - reg.**

18.01.25  
Sir,  
AS (Rev.) (H)

Pr. Secy. (M)

Pr. Secy. (A)

I am directed to refer to this Ministry's letter of even number dated 29.11.2019 (copy enclosed) on the subject cited above, wherein the UT segments of the joint AGMUT cadre were advised to take various measures to ensure "zero tolerance" toward corruption, including in the ACB, local bodies, and all categories of officers. The segments were also requested to provide a half-yearly report in this regard by 1<sup>st</sup> January and 1<sup>st</sup> July of every year. However, no such half-yearly report as on 01.01.2025 has been received in this Ministry till date.

2. All the UT segments are, therefore, requested to expedite the matter and furnish their half-yearly report (as on 01<sup>st</sup> January, 2025) to this Ministry at the earliest.

Yours faithfully,

Encl: (1)

NIHARIKA RAI, IAS  
Secretary (Finance)

(Rakesh Kumar Singh)

Under Secretary to the Govt. of India

Tel: 2309-2688

SSF

JSP

56  
24/1/25  
am

23/1/25

pl. discuss on 24/1/25 at 11.30am



(53)

**IMMEDIATE**

**F.No.15041/05/2019.UTS-I**  
**भारत सरकार/Government of India**  
**गृह मंत्रालय/Ministry of Home Affairs**

\*\*\*\*\*

North Block, New Delhi

Dated the 29<sup>th</sup> November, 2019

To,

1. The Chief Secretary, Govt. of NCT of Delhi, New Delhi.
2. The Chief Secretary, Govt. of Andaman and Nicobar Island, Port Blair.
3. The Chief Secretary, Govt. of Puducherry.
4. The Advisor to Administrator, Chandigarh.
5. The Advisor to Administrator, Daman & Diu and Dadra & Nagar Haveli.
6. The Advisor to Administrator, Lakshadweep.

Sir,

I am directed to say that all the UTs are advised to take following actions regarding zero tolerance towards corruption:-

| Sl. No. | Issues                             | Measures to be taken by the Union Territories                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Procurement of Services and Goods. | <ol style="list-style-type: none"> <li>i. Strict adherence with the provisions of the GFR, 2017 (Chapter 142-206) in procurement of services and goods.</li> <li>ii. All the procurement of services and goods may be made through GeM only, in respect of items available on GeM.</li> <li>iii. In case of procurement outside GeM, it must be ensured that all the bids are through e-procurement portals.</li> <li>iv. All UTs may use Central Public Procurement Portal or their own developed e-procurement portal, as may be more convenient.</li> <li>v. All the UTs may notify 'standard operative procedures' like model order etc. to ensure concurrent checks and balances, particularly in respect of procurements outside GeM and also in respect of works.</li> <li>vi. In exceptional cases, procurement outside the GeM/e-procurement may be done only with the prior approval of Chief Secretary/Advisor to</li> </ol> |

5/c

|    |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                                                        | Administrator or any Officer, not below Joint Secretary to the Government of India authorized to grant permission in this respect.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2. | Administrative and Vigilance issues                    | <ol style="list-style-type: none"> <li>i. Departmental instructions regarding identification of sensitive and non-sensitive posts, in terms of extant instructions, may be reviewed at yearly interval preferably before 15<sup>th</sup> of April every year.</li> <li>ii. Based on classification into sensitive and non-sensitive posts, instructions on rotational transfer may be strictly adhered to, i.e. after a gap of three years in sensitive posts and five years in non-sensitive posts.</li> <li>iii. Standard operating procedures, may be notified by way of executive instructions, for prescribing specified time limits, for completion of various activities with a view to ensure timely completion of disciplinary proceedings.</li> <li>iv. Standard operating procedures, may be notified by way of executive instructions, for grant of sanction for prosecution and permission for investigation.</li> <li>v. In order to maintain highest standards of efficiency in Administration, the provisions of FR-56(J) etc. and extant statutory instructions may be scrupulously followed. In this regard, six monthly reports may be submitted to the MHA.</li> <li>vi. All the transactions under Conduct Rules and also the Annual Property Returns may be monitored regularly.</li> <li>vii. ACBs may be strengthened and activities of the ACBs to be closely monitored by the Chief Secretary and Head of the Police Organization.</li> </ol> |
| 3. | Transparency in implementation of Government's schemes | All UTs may ensure transparency in implementation of Government's schemes. Disbursement of welfare benefits may be ensured directly to the citizens under various schemes of the Government in a transparent manner through the Direct Benefit Transfer Initiative.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 4. | Simplification and online delivery of public services  | <ol style="list-style-type: none"> <li>i. All UTs must make efforts to simplify the procedures for delivery of public services. System may be improved to provide online public services i.e. driving license, birth certificate, vehicle etc.</li> <li>ii. All UTs may prescribe timelines for delivery of each public service and performance may be monitored regularly at appropriate level.</li> <li>iii. Use of Technology may be encouraged for improving the system for delivery of public services and monitoring performance.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |



|    |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5. | Redressal of public grievances | <p>i. Mechanism may be developed by each UTs for redressal of grievances through multiple modes like portal, SMS, e-mail or other means.</p> <p>ii. Disposal of each public grievance to be monitored by the designated Senior Officer in all the UTs.</p> <p>iii. Prescribed timelines may be strictly followed for redressal of the grievances.</p> <p>iv. Priority must be given towards prompt and effective redressal of public grievances received through its CPGRAMs portal.</p> |
|----|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

2. All the UTs are also requested to furnish the action taken report on above issues within three months from the issue of this communication. Further, it is also requested that a half yearly report may be submitted to this Ministry by 1<sup>st</sup> of January and 1<sup>st</sup> of July every year on all the points/issues mentioned above.

3. This issues with the approval of Hon'ble Union Home Minister.

Yours faithfully,

*(Signature)*

(RAKESH KUMAR SINGH)

Under Secretary to the Govt. of India  
Tel.2309 2688.

Copy for information to:

1. Sr. PPS to HS *22/12/19*
2. Sr. PPS to AS(UT) *22/12/19*
3. PPS to JS(UT) *22/12/19*

*8/12*

