

**GOVERNMENT OF NCT OF DELHI,
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT,
2nd Floor, MAHARANA PRATAP ISBT BUILDING,
KASHMERE GATE, NEW DELHI-110006
(ADMINISTRATION BRANCH)**

F.No. DWD-Mis./26/2026/WCD/

Dated:

ORDER

Sub.: Initiation of process for Promotion to the post of Grade-III (GNCTDSS)

Please find enclosed herewith the letter no. F.3(1)/12/2026/promotion/S-II/627-630 dated 08.07.2026, received from Services Department, GNCTD in respect of the following officials working in Dept. of WCD as per details given below:-

S.No.	Seniorty number	Name of official/DOB	Documents required	DDO/HOO
1	1118	NISHAT	Proforma/IC/VC/departmental Vigilance/TTR & APARs-2020-21 to 2024-25 & additional APAR 2025-26 & No penalty certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or penalty completion certificate.	WCW
2	11178	SUNIL KUMAR		WCW
3	11192A	JITENDRA YADAV		WCW
4	11217	AMIT KUMAR		CHB, Lajpat Nagar
5	11227	RAM CHANDRA YADAV		WCW
6	11270A	SONU		DWCD, HQ
7	11279	ASHOK KUMAR		VCH-I, Lajpat Nagar
8	11412	AJAY KUMAR		WCW

In this regard, you are hereby requested to provide the above said required documents in prescribed format i.e. Annexure- B & C duly verified by the concerned DDO/HOO in respect of above officials and forwarded to this office for obtaining Vigilance clearance from WCD (HQ) level within 02 days, for onward submission to the Services Department, GNCTD.

This issues with the prior approval of the Competent Authority, WCD.

Encl: as above.

Section Officer (Admn.)

Dated:

F.No. DWD-Mis./26/2026/WCD/ 5776-79

21 JUL 2026

Copy to:-

1. OSD to Director, WCD (HQ)
2. Dy. Director (IT Branch) with request to upload on the WCD's website.
3. The concerned DDOs/HOOs (Mentioned in the table above).
4. Concerned officials through DDO/HOO concerned.
5. Guard File.

Section Officer (Admn.)