

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
MAHARANA PRATAP I.S.B.T. BUILDING
KASHMERE GATE, DELHI-110006
(Administration Branch)

F.No.9 (291)/Admn/WCD/PF/2022/ 7904-10

Dated: 14/Aug/2024

OFFICE ORDER

Sub: TIME BOUND – Regarding preparation of panel for Promotion of Grade-III (GNCTDSS) officials appointed on promotion on 01.01.2017 under UR category & promotion of the left out cases of previous DPCs to the post of Grade-II (GNCTDSS).

In pursuance of the Services Department, GNCTD letter No. F.3(1)/7/2024/S-II/1383-85 dated 23.07.2024 on the subject cited above, the requisite documents/information in respect of the following Grade-III(GNCTDSS)/Senior Assistants, is required for the purpose of their promotion to the post of Grade-II(GNCTDSS)/Asstt. Section Officer, as under:-

Seniority No.	Name of the official, DOB and Place of Salary Posting	Documents/Information required from concerned DDOs/HOOs of salary posting
U8276	Gopal Singh Bisht (DOB - 12.08.1965) DDO/HOO, WCW-Shanker Market (now shifted to SewaKutir Complex, Kingsway Camp)	1. Proforma/IC/VC/ACRs/APARs 2010-11 to 2014-15/ Vigilance Clearance & No penalty Certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or penalty completion certificate (if any). 2. Proforma for Departmental Vigilance Clearance (signed by the DDO/HOO and counter-signed by the Reporting Officer).
U9786	Kishan Singh (DOB - 01.06.1973) DDO/HOO, WCW-Shanker Market (now shifted to SewaKutir Complex, Kingsway Camp)	1. Proforma/IC/VC/ACRs/APARs 2014-15 to 2018-19/ Vigilance Clearance & No penalty Certificate as on DONP/Current status of disciplinary case/criminal prosecution pending or penalty completion certificate (if any) 2. Proforma for Departmental Vigilance Clearance (signed by the DDO/HOO and counter-signed by the Reporting Officer)

Therefore, all concerned DDOs/HOOs of Salary Posting are hereby directed to forward the above mentioned requisite documents, to the Administration Branch, WCD (HQ) **within 01 week of issuance of this order, positively**, for further processing. Non-compliance of the order shall be viewed seriously and may attract disciplinary action as deemed fit under CCS (CCA) Rules, 1965.

This issues with the prior approval of the Director (WCD).

Enclosures: - Annexure-C, D and E.


Section Officer (Admn)

To,

**DDO/HOO, WCW, Sewa Kutir,
Kingsway Camp, Delhi**

F.No.9 (291)/Admn/WCD/PF/2022/ 7904-10

Copy for information to:-

Dated:

14 AUG 2024

1. Deputy Secretary (Services-II Branch), Services Department, Govt. of NCT of Delhi, Delhi-Secretariat, I.P. Estate, New Delhi-110002.
2. PS to the Director, DWCD.
3. PS to the Additional Director (Admn), DWCD
- ✓ 4. DD (IT Cell), DWCD (HQ), GNCTD for uploading on website of the Department, for information of concerned officers/officials and necessary action by them.
5. Concerned officials through concerned DDOs/HOOs.
6. Guard file


Section Officer (Admn)