

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
(ADMINISTRATION BRANCH)
2ND FLOOR, MAHARANA PRATAP ISBT BUILDING
KASHMERE GATE, DELHI - 110006

F.No.7(147)/Adm/WCD/Revival/24 978

Dated:

9/12/24

To,

All DDOs/HOOs
CCIs/District Offices/Homes/Projects etc.
Department of WCD, GNCTD.
Delhi.

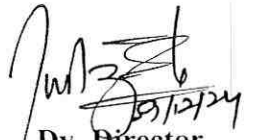
Subject:- Furnishing details of Sanctioned Vacant Post(s) regarding.

With reference to subject cited above, it is hereby informed that the Department of WCD is initiating the process of revival of post(s) which are deemed abolished i.e Vacant/held in abeyance for more than 02 Years as per Rule 11 of DFPR.

In this regard, you are requested to provide the requisite details in prescribed proforma duly signed by respective DDO/HOO in r/o Post(s) allocated to your office/branch latest by 13.12.2024.

Branch Heads of concerned scheme for the post(s) pertaining the schemes are requested to ensure timely submission of information from the Branches/Districts/Homes/CCIs etc.

Encl: Prescribed proforma for filling details


Dy. Director
Administration Branch
DWCD
9/12/24

Copy to:-

1. Dy. Director, CPDU, DWCD,
2. Dy. Director, SA&P, DWCD
3. Dy. Director, WEC, DWCD
4. Guard File.

Copy for information to:-

1. PS to the Director, DWCD, GNCTD.
2. PA to Addl. Director, DWCD, GNCTD.

✓ 3. DD (IT) for Website Updtd


Dy. Director
Administration Branch
DWCD

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Perfroma for the details of Vacant/Deemed Abolished Post(s) of Different Categories

Name of Office (CCI/Home/District Office/Project etc.)				Name of DDO/HOO :				
S. N o.	Post Sanction Order (Creation/Conversion)	Name of the Post	No. of Sanctioned Post	Name & Designation of the official Drawing salary against the filled post(s)	Vacant Post(s) For Salary Purpose	Date since when the post(s) is vacant	Whether the vacant/deemed abolished post(s) is further required	Remarks (reason for retaining /revival of the vacant post
1	2	3	4	6	7	8	9	10

Signature of DDO/HOO