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DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVT. OF NCT OF DELHI
2nd FLOOR, MAHARANA PRATAP ISBT BUILDING, KASHMERE GATE,
DELHI-110006

Advertisement

Department of Women and Child Development, GNCTD requires Consultants for a period of 01 (one) year on contractual terms & conditions for implementation of the Government of India Scheme, "Saksham Anganwadi & Poshan 2.0". Details of the position are mentioned as follows:-

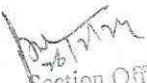
S.No.	Nomenclature of Position	Maximum Age	No. of Positions	Consolidated Remuneration per month
1.	Consultant (Capacity Building & BCC)	35 Years	01 (One)	Rs.60,000/-
2.	Consultant (Planning, Monitoring & Evaluation)	55 Years	01 (One)	Rs.60,000/-

The terms of reference (TORs), essential qualification, experience required and job details are available on the Department Website [http:// www.wcd.delhi.gov.in](http://www.wcd.delhi.gov.in) and link to apply online is <http://cams.wcdcl.in>. The eligible candidates as per age criterion on the closing date of application may apply online through the website of the department.

The opening date of online application : 29.02.2024 (09:30 AM)
The last date of closing of online application is : 08.03.2024 (18:00 PM)

Candidates are also advised to refer to department's notice board/website i.e. www.wcd.delhi.gov.in for dates of interview and any other update in this regard.

Sd-
Director,
Women and Child Development Department


Section Officer (Admin.)
Deptt. of Women & Child Development
Govt. of N.C.T. of Delhi
2nd Floor, Maharana Pratap, ISBT
Kashmere Gate, Delhi-110006

महिला एवं बाल विकास विभाग
राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार
दूसरी मंजिल, महाराणा प्रताप आईएसबीटी बिल्डिंग, कश्मीरी गेट,
दिल्ली-110006

विज्ञापन

महिला एवं बाल विकास विभाग, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार को भारत सरकार की योजना सक्षमआंगनवाड़ी एवं पोषण 2.0. के कार्यान्वयन के लिए 01 (एक) वर्ष की अवधि के लिए कंसल्टेंट (प्लानिंग मोनिटरिंग एंड इवैल्यूएशन) व कंसल्टेंट (कैपेसिटी बिल्डिंग एंड बी. सी. सी.) की आवश्यकता है जो पूरी तरह से संबिदात्मक नियम और शर्तों पर है।

पदका विवरण इस प्रकार है:-

क्र.सं.	पद का नामकरण	अधिकतम आयु	पदों की संख्या	समेकित पारिश्रमिक प्रति माह
1.	कंसल्टेंट (कैपेसिटी बिल्डिंग एंड बी. सी. सी.)	35 वर्ष	01 (एक)	रु. 60,000/-
2.	कंसल्टेंट (प्लानिंग मोनिटरिंग एंड इवैल्यूएशन)	55 वर्ष	01 (एक)	रु. 60,000/-

संदर्भ की शर्तें (टीओआर), आवश्यक योग्यता, आवश्यक अनुभव और नौकरी का विवरण विभाग की वेबसाइट <http://www.wcd.delhi.gov.in> पर उपलब्ध है और ऑनलाइन आवेदन के लिए लिंक <http://cams.wcd Delhi.in> है। आवेदन की अंतिम तिथि पर आयु मानदंड के अनुसार पात्र उम्मीदवार विभाग की वेबसाइट के माध्यम से ऑनलाइन आवेदन कर सकते हैं।

ऑनलाइन आवेदन शुरू होने की तिथि : 29.02.2024 (09:30 AM)
 ऑनलाइन आवेदन बंद होने की आखिरी तारीख है : 08.03.2024 (18:00 PM)

उम्मीदवारों को साक्षात्कार की तारीखों और इस संबंध में किसी भी अन्य अपडेट के लिए विभाग के नोटिस बोर्ड/वेबसाइट यानी www.wcd.delhi.gov.in को देखने की सलाह दी जाती है।

Sd-

निदेशक

महिला एवं बाल विकास विभाग

Section Officer (Admin.)
 Deptt. of Women & Child Development
 Govt. of N.C.T. of Delhi
 2nd Floor, Maharana Pratap, ISBT
 Kashmere Gate, Delhi-110006

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Terms of References (ToR) for hiring Technical Consultants

S. No.	Position	Consolidated Remuneration	Essential Qualification and Experience	Desirable	Scope of Work
1	Consultant (Planning, Monitoring & Evaluation)	Rs. 60,000/- per month.	<p>PG degree / diploma in Management / Computer Applications / Computer Science or B. Tech / BE in IT / Computer Engineering or PG in Science with formal training on IT / computer with at least 55% marks.</p> <ul style="list-style-type: none"> At least 3 years experience in IT/ICT Systems implementation and analysis. Project management experience. Extensive experience in development and implementation of web-based applications and mobile applications and demonstrated knowledge and proficiency in M&E methodologies Excellent oral and written communication skills in English and conversant in local language. Good computer skills. 	<ul style="list-style-type: none"> 5 years of experience in IT system implementation and analysis. Experience in managing large scale technology implementation in Government. Experience of working with Government /Government organizations. Experience in implementation of mobile technology for community health or nutrition (m-Health) programs. Knowledge of statistical software packages (e.g. SPSS, STATA, etc.) Knowledge of project management techniques. 	<ol style="list-style-type: none"> Design a project plan detailing various activities to be performed along for the implementation of Information and Communication Technology enabled Real Time Monitoring (ICT-RTM) of ICDS with completion dates for the same; Prepare periodic progress reports detailing tasks completed and issues/ escalations/ risks; Assist the Nodal Officer in overseeing the on-time completion of activities of the Procurement, Operations, Training, Publicity, Recruitment, etc.; Coordination with the State Department of Women and Child Development/Social Welfare, SPMU team, training institutes, State Skill Development Mission, State IT Mission and relevant Development partners for effective implementation of ICT-RTM; Follow-up and facilitate necessary assistance to ensure that the Mission plan is implemented in project districts in a timely manner; Facilitate dissemination of relevant guidelines, reporting formats, training

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[Signature]
Deputy Director (Poshan)
of Women & Child Development
of N.C.T. of Delhi
Pratap, ISBT
110006

					<p>manuals and other documents relevant to the Mission, developed by the NNRC-CPMU, at the state, district and sub-district level.</p> <ol style="list-style-type: none">7. Develop a program evaluation framework to identify areas for improvement;8. Ensure data for indicators on implementation within the results monitoring framework of the project is updated every six months and made available to MWCD;9. Support documentation and dissemination of best practices on ICT-RTM in the Mission and facilitate cross learning on the same across districts;10. Support the Director and Joint Project Coordinators in the preparation of quarterly and annual progress reports;11. Develop processes for the smooth functioning of ICT-RTM, like, transfer of devices in case AWWs quit/new AWWs join etc.12. Assist the Director in obtaining necessary approvals, inputs and feedback on implementation, monitoring and evaluation of related activities.13. Periodically share progress reports detailing tasks completed and issues/ escalations/ risks related to the implementation of ICT-RTM with relevant counterparts at the MWCD and collate and provide relevant information as and when required by the MWCD.
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					<p>14. Monitor and liaison with the State, District and Block Helpdesk to ensure technical support issues are addressed satisfactorily and promptly and that issues are being properly triaged.</p> <p>15. Guide and support State, District and Block level officials in the usage of ICT-RTM in a timely manner, with quality.</p> <p>16. Any other activity, identified by the Director in-charge of Mission, as relevant to the Mission.</p>
2	Consultant (Capacity Building & BCC)	Rs. 60,000/- per month.	<p>PG degree in Social Sciences / Health Communication / Mass Communication / Rural Development that includes courses on training / capacity building management in nutrition / public health with at least 55% marks</p> <ul style="list-style-type: none"> • At least 3 years experience in planning and implementing behaviour change communication and capacity building interventions in public health/ nutrition programmes. • Expertise in MS Office including Word, Excel and PowerPoint. • Professional experience in planning, implementation and monitoring of training programs and state and district levels. • Excellent oral and written communication skills in English and ability to converse in local language. 	<ul style="list-style-type: none"> • 5 years of experience of working in nutrition/ public health/ social development programmes. • Good knowledge and understanding of public health/ nutrition programmes. • Experience of working with Government/ Government organizations/ international agencies • Knowledge of project management techniques 	<p>1. Provide technical leadership and facilitate development and deployment of Behaviour Change Communication and Capacity Building interventions in the Mission.</p> <p>2. Support development of work plans and budget for all training plans under Mission in consultation and collaboration with the Director in-charge of Mission and other technical consultants.</p> <p>3. Coordination with the State Department of Women and Child Development/Social Welfare, SNRC-SPMU team, training institutes, State skill development mission, State IT missions and relevant Development & NGO partners for effective deployment of training programs.</p> <p>4. Facilitate dissemination of relevant guidelines, reporting formats, training manuals and other documents relevant to the Mission, developed by the NNRC-CPMU, at the state, district and sub-district level.</p> <p>5. Provide technical support to training</p>

[Signature]
Deputy Director (Poshan)
Dept. of Women & Child Development
Govt. of N.C.T. of Delhi
5th Floor, Maharana Pratap, ISBT
Gate, Delhi-110006

					<p>programs at state, district, block, sector and Aanganwadi Center levels; ensure adherence to training modules and guidance provided by the MWCD</p> <ol style="list-style-type: none"> 6. Identify high quality master trainers in the states, organize training of master trainers for various interventions, including CAS deployment, and Incremental Learning and follow up on quality of training program. 7. Follow-up and facilitate necessary assistance to ensure that training plans are implemented in a timely manner to achieve agreed milestones of the Disbursement Linked Indicator 8. Coordinate documentation relating to assessment of training programs. 9. Ensure maintenance and management of records and progress reports at sector, block, district and state levels. 10. Ensure data for indicators on training within the results monitoring framework of the Mission is updated every six months and made available to the NNRC-CPMU. 11. Monitor and review progress of all training interventions and relevant indicators of the results monitoring framework, identify bottle necks in achievement/reporting of results and facilitate supportive action to resolve these. 12. Support designing of behaviour change communication interventions and pilots, if any. 13. Support the Director in organizing and facilitating meetings with technical expert committees, relevant line departments such as, Health and Family Welfare, Civil Society Organizations and other stakeholders
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					<p>on issues related to behaviour change communication & capacity building.</p> <p>14. Monitor and review progress of all behaviour change communication & capacity building interventions and indicators, identify areas in need of support and take follow up supportive action, liaison and coordinate with external stakeholders in consultation with Director.</p> <p>15. Support districts in preparation of annual training plan, planning and organizing trainings as per the finalized training plan.</p> <p>16. Orient and build capacities of district and block level Mission staff on all training related guidelines, manuals, tools etc.</p> <p>17. Carry out periodic supportive supervision visits, prioritizing poor performing districts to monitor the progress of planned trainings.</p> <p>18. Prepare training plan progress report detailing the users who have received/missed training.</p> <p>19. Ensure timely conduction of refresher trainings.</p> <p>20. Facilitate verification of achievement of milestones of Disbursement Linked Indicators for the Independent Verification Agency.</p> <p>21. Any other activity, identified by the Director, as relevant to the project.</p>
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Amresh
 Deputy Director (Poshan)
 Deptt. of Women & Child Development
 Govt. of N.C.T. of Delhi
 Baharana Pratap, ISBT
 Delhi-110006