



**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT  
GOVT. OF N.C.T. OF DELHI, ISBT COMPLEX,  
FIRST FLOOR, KASHMERE GATE,  
NEW DELHI-110006**



**Advertisement**

Department of Women and Child Development, GNCTD requires human resource as per the detailed below to fill up the vacant positions on contractual basis under Centrally Sponsored Scheme, 'Mission Shakti', for a State Hub and for 11 Districts Hubs for Empowerment of Women. The engagement shall be extendable from time to time as per schematic guidelines or shall be co- terminus with the scheme.

S. No	Post Name	Remuneration (Consolidated)	Category					
			UR	SC	ST	OBC	EWS	TOTAL
1.	State Mission Coordinator (SMC)	Rs. 60000/- (per month)	1	0	0	0	0	01
2.	Research & Training Specialist (RTS)	Rs. 35000/- (per month)	1	0	0	0	0	01
3.	Account Assistant (AA)	Rs. 30000/- (per month)	7	1	0	3	1	12
4.	District Mission Coordinator (DMC)	Rs. 45000/- (per month)	3	0	0	1	0	04
5.	Gender Specialist (GS)	Rs. 35000/- (per month)	6	1	0	2	1	10
6.	Specialist in Financial literacy (SFL)	Rs. 35000/- (per month)	7	1	0	2	1	11
7.	DEO for PMMVY work	Rs. 25,000/- (per month)	5	1	0	2	0	8

The terms of references (TORs), essential qualification, experience required and scrutiny criteria are available on the Department Website: [www.wcd.delhi.gov.in](http://www.wcd.delhi.gov.in). The applicant shall be of 35 years of age or below (Departmental candidates shall be given relaxation in age equivalent to the period of service rendered to the Department of WCD, GNCTD) on the closing date. The candidate may apply online from the date of publication of advertisement through the website of the department. The recruitment is purely on contract basis and initially for a period of 1 year. This is not a permanent job either with Govt. of NCT of Delhi or Govt. of India.

**Please Note:-** The candidate can fill up the online application within 21 days from the date of publication of advertisement.

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After scrutiny of applications the list of eligible candidates will be displayed on the website of the Department. The candidates are advised to regularly check the official website of the department to know the latest updates in this regard.

The eligible candidate will be invited for interview through e- mail only, no interview letters will be sent separately. Candidates are also advised to refer to department's notice board/ website of the department i.e. <http://www.wcd.delhi.gov.in> for dates of interview and any other update in this regard.

Candidates are advised to refer link <http://cams.wcd.del.in> for applying online.

Reservation will be applicable as per the rules of the State government.

**Please Note-** No other mode of application except online shall be entertained by the Department. The department also reserves the right to decrease or increase the no. of each post as mentioned in the table at any stage/point of selection procedure.

Sd/-

Director, Deptt. of Women & Child Development



महिला एवं बाल विकास विभाग  
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार  
आईएसबीटी बिल्डिंग, कश्मीरी गेट, दिल्ली-110006



विज्ञापन

महिला एवं बाल विकास विभाग, राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार को केंद्र सरकार द्वारा महिलाओं के सशक्तिकरण के लिए एक राज्य केंद्र और 11 जिला केंद्रों के लिए केंद्र प्रायोजित योजना, 'मिशन शक्ति' के तहत संविदा के आधार पर रिक्त पदों को भरने के लिए नीचे दिए गए विवरण के अनुसार मानव संसाधन की आवश्यकता है। योजनाबद्ध दिशा-निर्देशों के अनुसार समय समय पर नियुक्ति को बढ़ाया जा सकता है या योजना के साथ समाप्त किया जा सकता है। विवरण इस प्रकार है :-

क्रम संख्या	पद का नाम	पारिश्रमिक	श्रेणियाँ					रिक्त पद की संख्या
			UR	SC	ST	OBC	EWS	
1.	राज्य स्तरीय मिशन समन्वयक	60,000/-	1	0	0	0	0	01
2.	अनुसंधान एवं प्रशिक्षण विशेषज्ञ	35,000/-	1	0	0	0	0	01
3.	लेखा सहायक	30,000/-	7	1	0	3	1	12
4.	जिला स्तरीय मिशन समन्वयक	45,000/-	3	0	0	1	0	04
5.	लिंग विशेषज्ञ	35,000/-	6	1	0	2	1	10
6.	वित्तीय साक्षरता में विशेषज्ञ	35,000/-	7	1	0	2	1	11
7.	पीएमएमवीवाई कार्य के लिए डीईओ	25,000/-	5	1	0	2	0	08

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संदर्भ की शर्तें (टीओआर), आवश्यक योग्यता, आवश्यक अनुभव और जांच के मापदंड विभाग की वेबसाइट: <http://www.wcd.delhi.gov.in> पर उपलब्ध हैं। अंतिम तिथि पर आवेदक की आयु 35 वर्ष या उससे कम होगी (विभागिय उम्मीदवारों को डब्ल्यूसीडी, जीएनसीटीडी विभाग में प्रदान की गई सेवा की अवधि के बराबर आयु में छूट दी जाएगी)। अभ्यर्थी विज्ञापन प्रकाशन की तिथि से विभाग की वेबसाइट पर जाकर ऑनलाइन आवेदन कर सकते हैं। भर्ती पूरी तरह से अनुबंध के आधार पर है और शुरुआत में वर्ष की अवधि के लिए है। यह सरकार के पास कोई स्थायी नौकरी भी नहीं है, दिल्ली सरकार के एनसीटी या भारत सरकार।

**कृपया ध्यान दे :-** अभ्यर्थी विज्ञापन प्रकाशन की तिथि से 21 दिनों के भीतर ऑनलाइन आवेदन भर सकते हैं।

आवेदनों की जांच के बाद, पात्र उम्मीदवारों की सूची विभाग की वेबसाइट पर प्रदर्शित की जाएगी। उम्मीदवारों को सलाह दी जाती है कि वे इस संबंध में नवीनतम अपडेट जानने के लिए विभाग की आधिकारिक वेबसाइट नियमित रूप से देखते रहें।

पात्र उम्मीदवार को केवल ई-मेल के माध्यम से साक्षात्कार के लिए आमंत्रित किया जाएगा, कोई साक्षात्कार पत्र अलग से नहीं भेजा जाएगा। उम्मीदवारों को यह भी सलाह दी जाती है कि वे साक्षात्कार की तारीखों और इस संबंध में किसी भी अन्य अपडेट के लिए विभाग के नोटिस बोर्ड/विभाग की वेबसाइट यानी <http://www.wcd.delhi.gov.in> देखें।

उम्मीदवारों को सलाह दी जाती है कि वे ऑनलाइन आवेदन करने के लिए लिंक <http://cams.wcdel.in> देखें।

आरक्षण राज्य सरकार के नियमों के अनुसार लागू होगा।

**कृपया ध्यान दे :-** विभाग द्वारा ऑनलाइन के अलावा किसी अन्य माध्यम से आवेदन पर विचार नहीं किया जाएगा। संख्या घटाने या बढ़ाने का अधिकार भी विभाग के पास सुरक्षित है। चयन प्रक्रिया के किसी भी चरण/बिंदु पर तालिका में उल्लिखित प्रत्येक पद का।

आदेशानुसार  
निदेशक, विभाग महिला एवं बाल विकास

**Positions and Eligibility Criteria for contractually engaging the manpower under Hub for Empowerment of Women i.e. State Hub for Empowerment of Women (SHEW) & District Hub for Empowerment of Women (DHEW) under Mission Shakti.**

S. No.	State Hub for Empowerment of Women (SHEW)	Vacant positions to be filled	Qualification	Experience	Monthly Remuneration (in Rs.)
1.	State Level Mission Coordinator (SMC)	01	Post –graduate preferably in Social Science/ Life Sciences/ Nutrition/Medicine/Health Management/Social Work/Rural Management	At least 3 years' experience of working with the Government /Non Government originations in related domain.	60,000/-
2.	Research & Training Specialist (RTS)	01	Graduate preferably in Social Work/ other social disciplines	At least 3 years' experience of working with the Government /Non Government originations in training and research on women related development work.	35,000/-
3.	Account Assistant (AA)	12	Graduate/diploma in accounts / other disciplines having accounts as a subject	At least 3 years' experience of working with the Government /Non Government originations in related domain.	30,000/-
4.	District Level Mission Coordinator (DMC)	04	Graduate preferably in Social Science/ Life Sciences/ Nutrition/Medicine/Health Management/Social Work/Rural Management	At least 3 years' experience of working with the Government /Non Government originations in related domain.	45,000/-
5.	Gender Specialist (GS)	10	Graduate in Social Work/ other social disciplines. Post- graduate will be preferred	At least 3 years' experience of working with the Government /Non Government originations in gender focused themes	35,000/-
6.	Specialist in Financial literacy (SFL)	11	Graduate in Economics/ Banking/ other similar disciplines. Post- graduate will be preferred	At least 3 years' experience of working with the Government /Non Government originations in financial literacy / financial inclusion focused themes.	35,000/-
7.	DEO for PMMVY work	08	Graduate	Working knowledge in computers/IT etc, with a Minimum 3 years' work experience in data management, process documentation and web- based reporting formats, at state or district level with government of Non- Government /IT- based organizations.	25,000/-
<b>TOTAL</b>		<b>47</b>			

**Age:- 35 years** (Departmental candidates shall be given relaxation in terms of number of years of services provided in the department)

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**The Nature of work, Essential Qualification, Work Experience for various posts are as follows:-**

Some of the specific activities to be included under Hubs at various levels are:

1. To act as PMU for all Components under Mission Shakti.
2. To bridge the information and knowledge gap regarding schemes and facilities available for women.
3. To sensitize and build capacity of government functionaries at National/State/ District/ Block level and orient them about various schemes/ Programs meant for empowering rural women.
4. To facilitate convergent action through frontline workers to spread awareness about government schemes, programs and services (as mentioned above) and motivate rural women to join various programs meant for their development and help in improving access.
5. Organize awareness campaigns involving grassroots level for gender equity and convergence and awareness generation which fuels demand by women as rightful entitlement holders for delivery of services under different schemes/programs meant for them.
6. Facilitate women in preparation of documents for establishing identity for enrolling in government programs through existing government mechanisms like BPL survey, Aadhar (UID), MNREGS enrolment which can be utilized for establishing identity through CSCs.
7. Bring issues affecting women as an agenda before National/ State/ Districts/ Block/ Gram Panchayats for suitable redressal.
8. Creating a common platform at the delivery level with focus on women-centric schemes/ programs.

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9. To identify best practices (Government, CSO, PRI) in various sectoral areas like health, education, microfinance, livelihoods, etc. from a gender perspective, document initiatives and disseminate the same to intended recipients.
10. It will engage in feedback collection, evaluation and analysis of all initiatives of MWCD and other Ministries/ Departments of GoI pertaining to women and girls.
11. Mobilize women into joining collectives like Saurya Dal and to help strengthen existing collectives at village level.
12. To act as a forum for addressing women's issues in the near vicinity and give women a platform to come together and explore their potentials and possibilities.
13. Provide easy access to informational and other resources to the community members for effective participation in Gram Sabhas and PRIs.
14. To increase women's participation in the functioning of PRI institutions and village level institutions like Anganwadi Centres.
15. Mobilize women to participate in Gram Sabha meetings.
16. Organize community meetings (for instance: through Nariki Chaupal/Nari Adalat) to engage with the community to build awareness about social issues, facilitate discussions on issues concerning women. The existing platform of Gram Sabha/ Mahila Sabha/Village Health Sanitation & Nutrition Committee (VHSNC)/ Village Health and Nutrition Day (VHND) may be used.
17. To organize meetings of the State/ District/ Block Level Convergence Committees to highlight issues related to women and provide solutions and to ensure effective monitoring of convergence efforts at the grass root level.
18. Coordinate and encourage involvement of retired citizens in various activities related to women empowerment.
19. Facilitate grievance redressal through articulation and follow-up cases in right forums such as Panchayats, One Stop Centre, VHSNC/VHND.
20. Coordinate with other local Civil Society Organizations (CSOs)/Non-Governmental Organizations (NGOs) and their staff working in the same region to utilize opportunities for collaboration.
21. Grassroots coordination among women SHGs/ other women collectives under different programs.
22. Any other activity assigned by the MWCD/ State/ District in furtherance of the above.

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