

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
(ADMINISTRATION BRANCH)
2ND FLOOR, ISBT BUILDING, KASHMERE GATE, DELHI – 110006

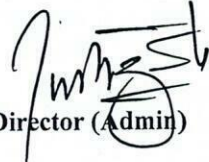
CIRCULAR

This is in reference to the creation of the deemed abolished/abolished posts of Welfare Officer, House Father/Mother, Caretaker, Aya and MTS (Peon, Sweeper, Mali & Chowkidar) etc. in DWCD. As per records, there are **108 Sanctioned posts of Welfare Officer, 69 Posts of House Father/Mother, 28 Posts of Aya, 152 Posts of Caretaker and 239 Posts of MTS** in the Department of Women and Child Development and the home/institution wise details are enclosed as **Annexure I, II, III, IV and V** for reference please.

In this regard, all the DDOs/HOOs/Supdt. of Homes/CCIs/JJBs, DWCD are hereby requested to furnish the details of **Date of Vacancy** (since when the post fell vacant) of the sanctioned posts of Welfare Officer, House Father/Mother, Aya, Caretaker and MTS under the Home/Institution concerned as per the **Annexure I to V (enclosed herewith)** on or before **21.11.2025**, in the following prescribed format positively in order to take necessary action for the creation of the aforementioned deemed abolished posts in DWCD.

S.No.	Post Creation Order No. & Date	Name of the Home/CCIs	Sanctioned Posts	Vacant Posts	Date of Vacancy
	(As Mentioned in Annexure I to V)				

This may be treated as **most urgent**.


Dy. Director (Admin)

To

1. All DDOs/HOOs/Supdt of Homes/CCIs/JJBs, DWCD (as per annexure I to V).

F.No.DWCD-M015/1/2025-ADMIN-WOMEN AND CHILD DEVELOPMENT DEPARTMENT/ 14144-45

Dated: **19 NOV 2025**

Copy to:-

- ✓ 1. DD (IT Branch), DWCD, Kashmire Gate, Delhi-06 to upload the Circular on the Departmental Website please.


Dy. Director (Admin)

Welfare Officer

S.No	Post Creation Order no. and Date	Name of the Institution	No. of Sanctioned Post	Vacant Post (as on 20.11.2025)	Date of vacancy
1.	F.11(43)/67-75/DSW/Est/93 Dated:01.01.1976	After Care Home for Boys, Narela	02		
2.	F.6(48)/DWCD/Admn./JJAct/2013/1147 8-517 Dated 03.07.2014		01		
3.	F.41(9)/81/DSW/Estt/3597 Dated:18.07.1981	ACHW, Jail Road	01		
4.	F.41(9)/81/DSW/Estt/3571 Dated:18.07.1981	Bal Sadan, Timarpur	02	Abolished vide order 12.07.2019	
5	F.41(16)/83/DSW/Estt/13605 Dated: 31.03.1999	Bal Niketan, CHHCLP (M&F), Jail Road	01		
6.	F.41(9)/81/DSW/Estt/35939 Dated:18.07.80	CHB(B) Narela	03		
7.	F.11(145)/75/DSW/142 Dated: 01.01.1976	CHB-I, Alipur	04		
8	F.6(48)/DWCD/Admn./JJAct/2013/1147 8-517 dated:03.07.2014		02		
9.	F.41(5)/86/DSW/Estt/13192 Dated:29.03.1987	CHB-I, Lajpat Nagar	02		
10	F.6(48)/DWCD/Admn./JJAct/2013/1147 8-517 dated:03.07.2014		10		
11	F.41(9)/81/DSW/Estt/35627 Dated:1807.1981	CHB-II, Alipur	02		
12	F.6(48)/DWCD/Admn./JJAct/2013/1147 8-517 dated:03.07.2014		02		
13	F.41(5)/86/DSW/Estt/13192 Dated:29.03.1987	CHB-II, Lajpat Nagar	03		
14	F.11(44)/75/DSW/Estt/ Dated:01.01.1976	CHG-I,II, III & IV, Jail Road	03		
15	F.6(48)/DWCD/Admn./JJAct/2013/1147 8-517 dated:03.07.2014		03		
16	F.41(4)/75/DSW/Estt/2180 Dated:11.07.2005	Counselling and Guidance Bureau, Gulabi Bagh & Andha Mughal	01		
17	F.11(9)/81/DSW/Estt/35699 Dated:18.07.1987		03		
18.	F.1(69)/DSW/458/ Dated:01.01.1976	Expn. Of Cottage Home for Neglected Children	01		

19.	F.11(4)/75/DSW/360 Dated:01.01.1976	Expn of Existing Beggar Homes, Timarpur	01	Abolished vide order 12.07.2019	
20	F.17(11)/65/DSW/Estt/491 Dated:07.07.1976	Foster Care Home, Jail Road	01		
21	F.41(97)/81/DSW/Estt/85603 Dated:10.01.1981	HHFCLP/Balik a grih, Jail Road	01		
22	F.11(4)/75/DSW/360 Dated:11.01.1976	HHFCLP, Timarpur	02		
23	F.41(4)/80/DSW/Estt/358859-865 Dated:31.08.1999	Nari Niketan, Nirmal Chhaya	01		
24	F.6(48)/DWCD/Admn/JJAct/2013/1147 8-517 dated:03.07.2014	OHB (annex), Majnu ka Tila	02		
25	F.11(43)/67-75/DSW/Estt/93 Dated: 01.01.1976	OHB-I, Delhi Gate	01		
26	F.6(48)/DWCD/Admn/JJAct/2013/1147 8-517 dated:03.07.2014	OHB-II, Sewa Kutir, Kingsway Camp	11		
27	F.11(21)/67-75/DSW/Estt/ Dated:18.01.1976	Observation Home for Girls, Jail Road	01		
28	F.6(48)/DWCD/Admn/JJAct/2013/1147 8-517 dated:03.07.2014		02		
29	F.11(41)/67-75/DSW/Estt/118 Dated: 01.01.1976	Sanskar Ashram for Boys – I & II, Dilshad Garden	01		
30	F.11(11)/167/DSW/Estt/12808 Dated: 14.06.1976		01		
31	F.6(48)/DWCD/Admn/JJAct/2013/1147 8-517 dated:03.07.2014		02		
32	F.11(13)/75/DSW/Estt/173 Dated:01.01.1976	Sanskar Ashram for Girls, Dilshad Garden	02		
33	F.41(3)/88/DSW/Estt/10853 Dated: 20.03.1996		01		
34	F.6(48)/DWCD/Admn/JJAct/2013/1147 8-517 dated:03.07.2014		03		
35	F.41(7)/82/DSW/1102 Dated:07.03.1999	Short Stay Home, Nirmal Chhaya	02		
36.	F.4(4)/DSW/Estt/ Dated:31.05.2010	VCH-I, Lajpat Nagar	01		
37.	---	VCH-II, Kalkaji	01		
38	F.41(9)/86/DSW/9682 Dated:11.03.1999	VCH-III, Lajpat Nagar	06		
39	F.41(2)/88/DSW/40771-776 Dated:30.09.1999	WCD, HQ	03		
40	F.41(1)/79/DSW/36659		02		

	Dated: 06.09.1999				
41	F.41(1)/79/DSW/11134 Dated:05.07.2001		01		
42	F.No.61(Creation of Posts)/JJBs/CPU/DWCD/2018- 19/18118-129 Dated:10.07.2018	02 Each in 7 JJBs	14 (02 Abolished in JJB-VII)		
43	F.8(45)/Admn/WCD/Creation Post/2017/7867-80 Dated:12.07.2019	POS/OHB (Annex)	02		
	Total		108		

House Father/Mother

S.No.	Post Creation/Conversion/Continuation No. & Date	Name of Home/Institution	Number of Sanctioned Posts	Vacant Post (as on 20.11.2025)	Date of vacancy
1.	F.11(23)/67-75/Dev./DSW/477 dated 01.01.1976	ACHW, Jail Road	01		
2.	F.11(43)/67-75/DSW/Estt./93 dated 01.01.1976	ACHB, Alipur	01		
3.	F.11(145)/75/DSW/142 dated 01.01.1976	CHB-I, Alipur	01		
4.	F.41(9)/81/DSW/Estt./35627 dated18.07.1981	CHB-II, Alipur	01		
5.	F.11(44)/67/75/DSW/Estt./284 dated 01.01.1976	CHG-I, Jail Road	01		
6.	F.41(180)/83-DSW/Estt./13315-322 dated 29.03.1999	OHB-II, Sewa Kutir	01		
7.	F.54(24)/83-DSW/Plg./49940 dated 07.11.1985	OHB-I, Delhi Gate	01		
8.	F.11(41)/67-75/DSW/114 dated 01.01.1976	SAB, Dilshad Garden	01		
9.	F.41(7)/82-DSW/Estt./11102 dated 07.03.1999	Short Stay Home	01		
10.	F.8(45)/Admn./WCD/Creation Post/2017/7867-80 dated 12-07-2019	Place of Safety/OHB-II	02		
11.	F.6(48)/DWCD/Admn/JJ Act/2013/11478-517 dated 06-07- 2014	HHCLAP/ Bal Niketan	04		
		CHB-I Lajpat Nagar	07		
		CHB-II Lajpat Nagar	02		
		CHB-I Alipur	06		
		CHB-II, Alipur	06		
		CHG-I, Jail Road	05		
		CHG-II, Jail Road	02		
		OHB-II, Sewa Kutir	06		
		Place of Safety/OHB Annex.	07		
		SAG, Dilshad Garden	04		
		SAB/CHB, Dilshad Garden	03		
		VCH-I	04		
		VCH-III	02		
TOTAL			69		

AYA

S.No.	Post Creation/Conversion/Continuation Order No. & Date	Name of Home/Institution	Number of Sanctioned Posts	Vacant Post (as on 20.11.2025)	Date of vacancy
1.	F.11(42)/70-75/DSW/ dt. 01.01.1976	Day Care Centre, Gulabi Bagh	04		
2.	F.41(9)/81-DSW/Estt./ dt. 18.07.1981	SAB-II	01		
3.	F.41(9)/81-DSW/Estt./35607 dt. 18.07.1981	Day Care Centre, Gulabi Bagh	05		
4.	F.11(42)/70-DSW/Estt./15954-962 dt. 01.01.1976	Day Care Centre, Gulabi Bagh	02		
5.	F.41(3)/DSW/Estt./17121-128 dt. 24.09.2001	Day Care Centre, Gulabi Bagh	06		
6.	F.43(2)/96/DSW/Estt./12590 dt. 14.06.2002	5 Creches	09		
7.	F.43(2)/96/DSW/Estt./12590 dt. 14.06.2002	5 Creches	01		
	Total		28		

Caretaker

S.No.	Post Creation Order no. and Date	Name of the Institution	No. of Sanctioned Post	Vacant Post (as on 20.11.2025)	Date of vacancy
1.	F.11(23)/67-71/DEV/DSW/837 Dated: 18.03.1976	After Care Home for Women, Jail Road	1		
2.	F.41(9)/81/DSW/Estt./35967 Dated: 18.07.1981		1		
3.	F.11(23)/DSW/Estt./1050-56 Dated:20.01.2003		1		
4.	F.11(23)/DSW/Estt./12052-58 Dated:07.06.2002		1		
5.	F.42(3)/88-DSW/Estt./7034-50 Dated:25.02.1999	Children Institution	19		
6.	F.41(9)/81-DSW-Estt/36007 Dated: 04.06.1981	CHB-I	4		
7	F.41(5)/86-DSW/Estt./13186-194 Dated:29.03.1999	CHB- I &II, Lajpat Nagar	12		
8	F.41(9)/81-DSW/Estt./35607 Dated 18.07.1981	DCC	4		
9	F.44(47)/72-DSW/23523 Dated:23.09.1972	SAB-II	2		
10	F.41(4)/80-DSW/Estt./35858-65 Dated:31.08.1999	Nari Niketan NCC	2		
11	F.41(18)/83-DSW/Estt./13315-322 Dated:29.03.1999	OHB-II Khyber Pass	8		
12	F.41(18)/83-DSW/Estt./15963-970 Dated:04.09.2001		3		
13	F.41(9)/81-DSW/Estt/35799 Dated: 18.07.1981	OHG/CHG	1		
14	F.11(123)72-75/DSW Dated 01.01.1976	Cottage Home for Neglected Children	1		
15	F.54(24)/83-DSW/plg/49794 Dated:07.11.1983	OHB-II	11		
16	F.41(7)/82-DSW/Estt./11097-104 Dated27.03.1999	SSH for Women, Jail Road	3		
17.	F.11(41)/67-75/DSW Dated: 01.01.1976	SAB	2		
18.	F.11(42)/70-DSW/Estt/1737-42 Dated:27.01.2003	DCC Gulabi Bagh	1		
19	F.42(1)/89/DSW/CT/Estt/16170-176	OHB-II	4		
20		SHB	3		
21		OHG	1		
22		SHG-I	2		
23		CHG-II	5		

24	Dated: 14.07.1998	CHB-I Alipur	2		
25		CHB-I, Lajpat Nagar	4		
26		CHB (Beggar) Narela	2		
27		ACHW, Jail Raod	1		
28		Widow Home, Jail Road	4		
29		Nari Niketan NCC	12		
30		ACHB Narela	4		
31	F.45(126)/2006/DSW/Estt/WCD/50969-713 Dated:17.03.2016	CHB-I, Alipur	2		
32		CHB-I, Lajpat Nagar	3		
33		CHB-II Alipur	2		
34		OHB-II	3		
35		OHB-I, Delhi Gate	2		
36		OHG, Jail Road	1		
37		CHG-I, Jail Road	2		
38		Nari Niketan	8		
39		SAG, Dilshad Garden	2		
40		Widow Home	2		
41	F.41(9)/81-DSW/Estt./ Dated:18.07.1981	SAB	1		
42	F.41(42)/70-75DSW/Estt./ Dated:01.01.1976	DCC	3		
	Total		152		

MTS

S No.	Post Creation Order No and date	Name of Home/Institutions	Chowkidar	Sweeper	Mali	Peon	No. of Post Vacant	Date of Vacancy
1	F.11(43)/67-75/DSW/Estt./93 dt. 01/01/1976	ACHB, Alipur	2	2	1	1		
2	F.11(23)/75/DSW/474 dt. 01/01/1976	ACHW, Jail Road	1	1	0	1		
3	F.11(23)/75/DSW/837 dt. 18/03/1976	ACHW, Jail Road	1	1	0	0		
4	F.41(9)/81/DSW/Estt./35967 dt. 18/07/1981	ACHW, Jail Road	1	1	0	0		
5	F.42(3)/88-DSW/Estt./7034-50 dt. 25/02/1999	Bal Sadan	1	0	0	0		
6	F.41(9)/81/DSW/Estt./36695 dt. 18/07/1981	C&G Bureau	1	0	0	0		
7	F.41(9)/81/DSW/Estt./35939 dt. 18/07/1980	CHB (B), Narela	1	1	0	1		
8	F.11(45)/75/DSW-Estt./142 dt. 01/01/1976	CHB-I, Alipur	1	1	0	1		
9	F.41(9)/81/DSW/Estt./35627 dt. 18/07/1981	CHB-II, Alipur	1	2	0	0		
10	F.41(9)/81/DSW/Estt./13598-605 dt. 31/03/1999	CHFHCCLAP	0	0	0	1		
11	F.42(3)/88-DSW/Estt./7034-50 dt. 25/02/1999	CHG-I, Jail Road	3	0	0	0		
12	F.11(21)/67-DSW/Estt/11316-327 dt. 31/05/2002	CHG-I, Jail Road	1	0	0	0		
13	F.11(21)/67-DSW/Estt/11316-327 dt. 31/05/2002	CHG-II, Jail Road	1	0	0	0		
14	F.11(42)/70-75/DSW/365 dt. 01/01/1976	DCC, Gulabi Bagh	3	3	0	0		
15	F.41(9)/81-DSW-Estt/35607 dt. 18/07/1981	DCC, Gulabi Bagh	0	1	0	0		
16	F.11(42)/70-DSW/Estt/15954-962 dt. 04/09/2001	DCC, Gulabi Bagh	3	2	0	0		
17	F.41(3)/89-DSW-Estt/17121-28 dt. 24/09/2001	DCC, Gulabi Bagh	1	0	0	0		

18	F.45(126)/2006/DSW/Estt./ WCD/40495-501 dt. 18/02/2019	DCC, Gulabi Bagh	1	0	0	0		
19	F.45(126)/2006/DSW/Estt./ WCD/40495-501 dt. 18/02/2019	DCW	0	0	0	3		
20	F.41(9)/80-DSW-Estt/35655 dt. 18/07/1981	FCHS	0	0	0	1		
21	F45(126)/2006/DSW/Estt/W CD/40495-501 dt. 18/02/2019	HHCLP, TIMARPUR	1	0	0	0		
22	F.42(3)/88-DSW/Estt/7034- 50 dt. 25/02/1999	HHCLP (F)	2	0	0	0		
23	F.11(21)/67- DSW/Estt/11316-327 dt. 31/05/2002	HHCLP (F)	1	0	0	0		
24	F.41(4)/80- DSW/Estt./35858-85 dt. 31/08/1999	Nari Niketan, Jail Road	16	0	0	0		
25	F.41(4)/80- DSW/Estt./12952-958 dt. 01/08/2001	Nari Niketan, Jail Road	2	0	0	0		
26	F.11(40)/67-75/DSW/428 dt. 01/01/1976	OHB-I, Delhi Gate	0	2	1	1		
27	F.41(18)/83-DSW- Estt/13315-322 dt. 29/03/1999	OHB-II	0	1	0	1		
28	F.11(21)/67-75/DSW/177 dt. 01/01/1976	OHG, Jail Road	0	1	1	1		
29	F.11(21)/67- DSW/Estt/11316-327 dt. 31/05/2002	OHG, Jail Road	1	0	0	0		
30	F.11(47)/72-DSW/23523 dt. 23/09/1972	SAB, Dilshad Garden	1	1	0	1		
31	F.11(41)/67-75-DSW/114 dt. 01/01/1976	SAB, Dilshad Garden	1	1	0	1		
32	F.11(4)/72-DSW/18395-401 dt. 14/03/1981	SAB, Dilshad Garden	0	0	1	0		
33	F.11/13/75-DSW/Estt/173 dt. 01/01/1976	SAG	1	0	0	1		
34	F.41(7)/82- DSW/Estt./11097-104 dt. 17/03/1999	SSH	2	0	0	1		
35	F:41(7)/82- DSW/Estt./12966-972 dt. 01/08/2001	SSH	1	0	0	0		

36	37 F.41(9)/81- DSW/Estt/35679 dt. 18/07/1981	VCH-I	1	1	0	0		
37	F.42(3)/88-DSW/Estt/7034- 50 dt. 25/02/1999	VCH-I	0	0	0	1		
38	F.42(3)/88-DSW/Estt/7034- 50 dt. 25/02/1999	VCH-II	0	0	0	1		
39	F41(4)/81-DSW/Estt/29990- 997 dt. 13/07/1999	VCH-II	1	1	0	0		
40	F.42(9)/86/DSW/Estt/9677- 84 dt. 01/03/1999	VCH-III	1	0	0	1		
41	F.42(9)/81/DSW/Estt/36023 dt. 18/07/1981	WCW	10	0	0	2		
42	F41(132)/82- DSW/Estt/13141-148 dt. 28/03/1999	WCW	0	0	0	1		
43	F41(34)/86/OSW/Estt/13157 -164 dt. 29/03/1999	WCW	5	0	0	0		
44	14114)/78/DSW/Estt/13157 -164 dt 30/05/2002	WCW	10	0	0	3		
45	F.41(9)81-DSW/Estt./35871 dt. 18/07/1981	WCD (HQ)	0	0	0	1		
46	F.41(1)/79/DSW/Estt/36659 dt. 06/09/1999	WCD (HQ)	0	0	0	1		
47	F.41(2)/88/DSW/Estt/40771 -778 dt. 30/09/1999	WCD (HQ)	0	0	0	4		
		TOTAL	80	23	4	31		