

GOVERNMENT OF NCT OF DELHI  
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
(ADMINISTRATION BRANCH)  
2<sup>ND</sup> FLOOR, ISBT BUILDING, KASHMERE GATE, DELHI – 110006

DWCD-M021/15/2025-ADMIN-WOMEN AND CHILD DEVELOPMENT DEPARTMENT

DATED

ORDER

17/02/03 07 JAN 2026

**WHEREAS**, all the DDOs/Heads of Offices (HOOs), DWCD are obligated with the responsibility of releasing the wages of all the staff posted under their jurisdiction.

**AND WHEREAS**, the wages also include Dearness Allowance which is revised from time to time which shall be released only after issuance of the Formal extension/renewal order of their engagement.

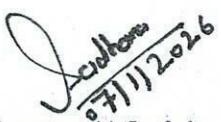
**AND WHEREAS**, the DDOs/HOOs must ensure strict compliance with the Finance Department's instructions issued vide OM dated 20.01.2017 in file Number F.20/40/2016-AC/DSFA/16-45 which states-

*"As per the existing instructions contained in FD's OM No.F.10/02/2011-ACusfa/100-106 dated 30-12-2011, the consolidated remuneration payable to the persons engaged on contract basis shall be calculated on the basis of minimum of the Pay Band + Grade Pay + DA of the respective post, so as to ensure that the remuneration payable to the persons engaged on contract basis is on uniform rate. This rate shall remain same till the expiry of the contract period. However, such consolidated remuneration can be revised by adding revised DA at each occasion of fresh contract...."*

**NOW THEREFORE**, all the DDOs/HOOs are hereby directed that the Wages, including the Dearness Allowance (DA) wherever applicable for contractual staff posted in DWCD, shall be processed and revised only after issuance of the Formal extension/renewal order of their engagement.

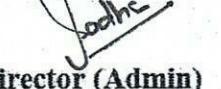
Non-compliance with these instructions shall be viewed seriously.

This issues with the approval of the Competent Authority.

  
Dy. Director (Admin)  
DWCD, GNCTD

To

1. All DDOs/HOOs of Department of WCD, GNCTD.
2. Dy. Director (IT), DWCD, ISBT Kashmiri Gate, Delhi-06 with request to upload the order on the Departmental website.

  
Dy. Director (Admin)  
DWCD, GNCTD