

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
CHILD PROTECTION AND DEVELOPMENT UNIT
5th FLOOR, ISBT BUILDING, KASHMERE GATE, DELHI-110006

F.No. 61(2361)/B.E & R.E for F.Y 2024-25/Govt run CCIs/DWCD/CPDU/2025

Dated:

To

The Superintendent/HOOs/DDOs of CHHCLP (M&F)
Department of Women & Child Development
Government of NCT of Delhi.

Subject: Re-allocation of Budget Estimates for Financial Year 2025-26

Sir/Madam,

I am directed to reallocate the Budget Estimates for the Financial Year 2025-26 based on the demands furnished by respective HOOs/DDOs. Further, all the HOO/DDOs shall ensure that:

1. Expenditure must be incurred for the purpose for which funds have been provided.
2. Adequate mechanism shall be effectively applied for prevention, detection of errors & irregularities in financial proceedings so as to safeguard of public money.
3. All the rules/instructions for principles of expenditure and payment of state exchequer/ money shall be strictly adhered to including economy instructions issued by GOI and GNCTD from time to time.
4. HOOs/DDOs shall be in a position to estimate the anticipated saving or excess of every month.
5. Rush of expenditure, particularly in the closing months of the financial year, shall be regarded as breach of financial propriety and shall be avoided.
6. Non-utilization of the available provisions/funds by any office will be viewed seriously, as this would have deprived of some other needy unit from utilizing the same.
7. Submit detailed monthly expenditure statement to the S.O. (Planning), Planning Branch, and DWCD by 3rd of the following month positively and PAO reconciled statement of the same by 10th of following months.
8. Excess allocations, if any, made must be brought to the notice of HQ immediately so that it can be utilized to meet the deficits of others.
9. Onus of any Excess or Savings will be Upon the HOOs/DDOs concerned.
10. The expenditure out of Centrally Sponsored schemes shall be strictly incurred as per guidelines issued by Govt. of India from time to time.
11. At the outset, no expenditure will be incurred in excess of allocated budget estimates.
12. The expenditure shall be incurred as per the delegation of powers allocated to the HOOs.

This issues with approval of Director, WCD.

Encl: as above


Assistant Director, CPDU

F.No. 61(2361)/B.E & R.E for F.Y 2024-25/Govt run CCIs/DWCD/CPDU/2025

Date:

Copy to:-

4034-38

28 MAY 2025

1. O.S.D to Director WCD
2. P.A to Special Director, WCD
3. Controller of Account of Department of WCD 6th Floor, ISBT Building Kashmere Gate Delhi
- ✓ 4. The Deputy Director (IT), WCD for upload the same copy on Department Website


Assistant Director, CPDU

Demand No.8			
Department of Women and Child Development			
Re-allocaiton of Budget Estimate for 2025-26			
(Rs. in Thousand)			
Major/Minor/Sub/Detailed/Head/Object Head as availabie in DDG (15 digits)	Budget Estimate for F.Y 2025-26	Savings/E xcess	Re-allocation of Budget Estimate for F.Y 2025-26
2235 02 102 75 00 18-Rent for others			
HHCLP, Khyber Pass, Lucknow Rd, Timarpur	0	0	0
CHHCLP (M&F) Jail Road	100	(+) 800	900
CPDU (WCD)	900	(-) 800	100
S-Total	1000	0	1000

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