

STATE CHILD PROTECTION SOCIETY – DELHI
Department of Women & Child Development
Govt. of NCT of Delhi
(1, Canning Lane, K.G. Marg, New Delhi- 110001)

Inviting “Expression of Interest” from NGOs for running Shelter Home under ICPS for the Financial Year 2015-16

The State Child Protection Society- Delhi, Department of Women & Child Development, Govt. of NCT of Delhi, invites Expression of Interest from Delhi based NGO's for running Shelter Home for Children in Need of Care and Protection for Grant-in-Aid under Integrated Child Protection Scheme for the year 2015-16.

Preference will be given to the proposals for shelter home for children specifically in the priority order as listed below:-

- | | |
|--------------------------------|---|
| 1) Children in Begging | 2) Children in Drug Addiction/ Substance Abuse |
| 3) Girl Street Children | 4) HIV affected Children |

Eligibility Criteria :

- a) Registered / licensed NGO's
- b) NGO's with min. three years experience in the field of child care, welfare, and protection or running children's Home / Shelter Home for children

Important : The proposal should include:

- 1) Details / description of the locality and address of the proposed project (Shelter Home)

*** Preference will be given to NGO's who can demonstrate proof of possession of premises to run the shelter home**

- 2) Plan for rehabilitation of inmates
- 3) Plan for de-addiction services for inmates
- 4) Audited statement of Accounts for last 3 years

The Department would encourage NGO's with experience in child protection, who bring along a partner experienced in providing de-addiction / counseling for children.

The NGO's may apply for GIA under ICPS for existing shelter homes and for new proposed shelter homes. The NGO's running open shelter under the scheme can also move proposal to convert existing open shelters in to full fledged shelter home.

The financial assistance will be provided to NGOs/ voluntary organizations for establishing such shelter homes as per the detailed and revised Integrated Child Protection Scheme guidelines of the Ministry of Women & Child development. Kindly refer to the website of Ministry of Women and Child Development, GOI (www.wcd.nic.in) for financial norms under ICPS.

For detailed information, please refer the website of Department of Women & Child Development, Govt. of NCT of Delhi: www.wcddel.in

Last date of submission of proposal is 15th July 2015 latest by 5.00 p.m.

Application shall be submitted either by email on: icps.cpudel@gmail.com or in hard copy to:

The envelope should be specifically labelled:

Proposal for Running Shelter Homes under ICPS

Addressed to:

The Director

Department of Women & Child Development (ICPS Unit)

Govt. of NCT of Delhi

1A, Canning Lane, K.G. Marg,

New Delhi - 110001

-Sd-
Director
Deptt. Of WCD, GNCTD

STATE CHILD PROTECTION SOCIETY- DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
1A, CANNING LANE, KASTURBA GANDHI MARG, NEW DELHI – 110001.

Inviting “Expression of Interest” from NGOs for running Shelter Home under ICPS for the Financial Year 2015-16

While a large number of urban marginalized children are in need of day care services, there are many others who require residential care for a temporary period for one or more reasons. These include children without parental care, children in begging, trafficked, run away children, migrant children, and child substance abusers, differently abled children/ mentally challenged children and any other vulnerable groups of children.

The Juvenile Justice (Care and Protection of Children) Act 2000 empowers State Governments to recognize reputed and competent voluntary organizations, to serve the children in need of care & protection. The State Government provides financial assistance to set up and administer Shelter Homes for such children. These shelter homes shall offer day and night shelter facilities to the children in need of support services for a temporary period, while efforts are made to rehabilitate them.

Thus, the State Child Protection Society- Delhi, Department of Women & Child Development, Govt. of NCT of Delhi, invites Expression of Interest for running a Shelter Home for Children in Need of Care and Protection for Grant-in-Aid under Integrated Child Protection Scheme for the year 2015-16.

Preference will be given to the proposals for shelter home for children specifically in the order listed below:

- Children forced in to begging
- Children in Drug Addiction/ Substance Abuse,
- Girl Street Children,
- HIV affected Children.

The NGOs may apply for GIA under ICPS for existing shelter homes and for new proposed shelter homes. But for proposed shelter home, NGOs having good experience in child protection will be preferred. The department will also prefer institutions which can demonstrate tangible arrangements/ tie-ups for

- Space (specifically identified space to be demonstrated),
- Educational/ Schooling/ Remedial Education tie-up,
- Counseling Facilities,
- Health tie-up,
- Vocational Training,
- Career Counseling,
- Hobbies/ Sports.

Proposals in the prescribed format along-with two sets of relevant documents in support of the status of the NGOs/ VOs and their proposed activities should be submitted in person/ by hand on or before **15th July 2015 latest by 5.00 p.m.** in the office of the State Child Protection Society- Delhi, Department of Women and Child Development, Govt. of NCT of Delhi, 1A Canning Lane, K.G. Marg, New Delhi -110001.

Note:

- **Shortlisted NGO's will be called for a presentation of their project against which the proposal is submitted.**
- **Proposed Shelter Homes, if granted fund, will have to apply for a license under Juvenile Justice (Care & Protection of Children) Act, 2000 within one month of operationalization.**

General Instructions for the Voluntary Organizations/NGOs Applying for Shelter Home under ICPS

1. Application should be submitted in the prescribed format only (**See Annexure I (Form A): For Existing Shelter Home/ Annexure II (Form B): For Newly Proposed Shelter Home**). The application not filled in the prescribed format shall be summarily rejected.
2. Applicant Voluntary Organizations/ NGO are advised to ensure that they fulfill eligibility criteria prior to submission of application (as mentioned in the advertisement and also to ensure that the NGOs/ Voluntary Organizations is registered/ licensed under relevant legislation).
3. NGOs having experience of not less than three years of working in the field of child care, protection and rehabilitation will be preferred.
4. Availability of space/ premises for running such Shelter Home according to ICPS Guidelines/ Juvenile Justice (Care & Protection of Children) Act, 2002 and its amendment will also be taken in account.
5. Each and every page of the application and enclosures must be numbered and signed by the authorized signatory with the seal of the organization.
6. NGO must submit two copies of applications/ proposals in two separate office file covers.
7. Incomplete Applications/ documents shall not be considered.
8. Application submitted after last date / due date shall not be considered.
9. Last date of submission of application is **15th July 2015, latest by 5:00 p.m.**
10. The Member Secretary of State Child Protection Society, Delhi reserves the right to amend/ alter/ change/ modify any or all of the conditions if necessary or cancel the advertisement with or without assigning any reason thereof.
11. The selection of proposal will be done by the Project Selection Committee of ICPS whereas release of Grant-in-Aid for the year 2015-16 for running the Shelter Home to recommended proposals shall be subject to the approval of the Project Approval Board of Ministry of Women and Child Development, Govt. of India.
12. The financial assistance will be provided through the State Government/ UT Administration to voluntary organizations for establishing such shelter homes as per the detailed and revised ICPS guidelines. Kindly refer the website of Ministry of Women and Child Development, GOI (www.wcd.nic.in) for financial norms under ICPS.

Director
(Deptt. of WCD, GNCTD)

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FORM A

Application Form for NGOs Applying For GIA under ICPS for Existing Shelter Home in Delhi

I. Face Sheet

a) **Name of the Organization:** _____

b) **Full address of the Organization:** _____

c) **Name and Contact Details of Chief Functionary of the Organization:** _____

d) **Name and Contact Details of Incharge of the Shelter Home:** _____

e) **Email ID & Contact no.:** _____

f) **Legal Status :**

Society (If yes, give details): _____
Others (specify): _____

Registration Details:

i. **Date of Registration :** _____

ii. **Registered By :** _____

g) **Whether license under JJ Act available. If yes, provide license number and period :**

- h) Staff details in the Existing Shelter Home (Already running shelter home for which proposal for GIA under ICPS is to be submitted)**

S.No.	Name of Staff Members	Designation	Qualification	Full Time/ Part Time	Salary

- i) Availability of Infrastructure/ Assets of the Shelter Home**

S.No.	Particulars	Worth in Rupees	Remarks

- j) Please provide details, regarding the annual budget of your organization**

Year	Source	Amount	Expenditure
<i>2014-15</i>			
<i>2013-14</i>			
<i>2012-13</i>			
	Grand Total		

- k) Provide the details of the current projects for children in need of care & protection of the organisation as per format

S.No.	Project Name	Location	Funded	Year	Type of Beneficiaries	Total Number of Beneficiaries

- l) A brief write up on the programmes of the organization other than above (Not more than one page).

- m) Whether children are being presented before the Child Welfare Committee (CWC) : -----

If yes, provide name / address of the CWC: -----

- n) Whether any experience de-addiction: -----

- o) **Budget details** (If already running the shelter home for which proposal for GIA under ICPS is to be submitted, kindly submit the actual budget details of the shelter home).

- p) **Following documents to be attached:**

- Society Registration Certificate and Memorandum of Association & Articles along with latest filled return/ Trust Deed
- Activity Report/ Annual Report of the Organization for the last year
- Annual Audit Report of the Organization for the last three years
- Income Tax Registration & Exemption Certificates, if any
- List of Board/ Governing Body Members with Contact Details and Occupation

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FORM B

Application Form for NGO's Applying For GIA under ICPS for Newly Proposed Shelter Home in Delhi

I. Face Sheet

a) Name of the Organization: _____

b) Full address of the Organization: _____

c) Name and Contact Details of Chief Functionary of the Organization: _____

d) Email ID & Contact no.: _____

e) Registration Details:

• Date of Registration : _____

• Registered By : _____

f) Whether you already have a license under the provisions of JJ ACT 2000 by the State Govt.

YES	NO
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If yes, license number: _____

(Not compulsory, can be applied for, if approved under ICPS)

II. Please provide details, regarding the annual budget of your organization

Year	Source	Amount	Expenditure
2014-15			
2013-14			
2012-13			
	Grand Total		

III. Provide the details of the current projects for children in need of care & protection / juveniles of the organisation as per format:

S.No.	Project Name	Location	Funded	Year	Type of Beneficiaries	Total Number of Beneficiaries

**IV. Area / locality in which proposed shelter home is to be set up : -----

-----**

**V. Whether any building has already been identified : Yes / No
If yes, where -----
Whether rented or owned: -----**

VI. With what category of children the NGO desires to work:

a) Children in to begging

YES		NO	
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b) Children in to substance abuse

YES		NO	
-----	--	----	--

c) Girl, street children

YES		NO	
-----	--	----	--

d) HIV affected children

YES		NO	
-----	--	----	--

**e) Any other: (Please specify) -----
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VII. A brief write up on the programmes of the organization other than above (Not more than one page).

VIII. Following documents to be attached (whatever available) :

- Society Registration Certificate and Memorandum of Association & Articles along with latest filled return/ Trust Deed
- Aims & Objectives of the Organisation
- Activity Report/ Annual Report of the Organization for the last year
- Annual Audit Report of the Organization for the last three years
- Income Tax Registration & Exemption Certificates, if any
- List of Board/ Governing Body Members with Contact Details and Occupation